

# TJ BEITELMAN

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## **WORK EXPERIENCE**

### **Alabama School of Fine Arts (ASFA), Birmingham, AL | August 2002 – present**

*Supervisory Chair, Creative Writing Department (June 2015 – present)*

- Direct a program of accelerated writing workshops, forms courses, and literature surveys for advanced middle school– and high school students in a specialty magnet school.

*Creative Writing Instructor (August 2002 – present)*

- Teach accelerated writing workshops, forms courses, and literature surveys for advanced middle school– and high school students in a specialty magnet school.
- Team-taught “21<sup>st</sup> Century Challenges,” an interdisciplinary senior seminar studying a cross-section of contemporary environmental and cultural issues.

*Other ASFA administrative duties:*

- Serve on various school-wide leadership and planning teams.
- Direct a multi-stage competitive admissions process for Creative Writing applicants.
- Recruit, hire, mentor, and evaluate Creative Writing department faculty members.
- Curate and promote a visiting writers’ series and other literary events.
- Design, direct, and teach extracurricular outreach and summer programs.
- Established and maintain program-related online promotional platforms.

*Selected ASFA committees and service work:*

- Lead Facilitator, Committee on Programmatic Expansion, 2017 – 2018
- Faculty Advisor, *Cadence* (student literary magazine), 2015 – 2016
- Member, Scholarship Committee, 2007 – 2008, 2010 – 2012, 2014 – 2016, 2020 – present
- Chair, Hiring Committee (Creative Writing Instructors), 2015
- Member, Strategic Planning Committee on Curriculum & Instruction, 2014 – 2015
- Sponsor, YWCA Heritage Panel to Promote Diversity and Inclusion, 2013, 2015
- Member, Hiring Committee (Director of Curriculum & Instruction), 2005
- Member, Hiring Committee (College Advisor), 2005
- Chair, Strategic Planning Committee on Student Support, 2003 – 2004

### **Gorham’s Bluff Institute, Pisgah, AL | January 2006 – August 2009**

*Development Coordinator (part-time)*

- Scheduled, promoted, and helped produce community arts education programs in various disciplines, including dance, visual arts, music, creative writing, and storytelling.
- Wrote successful grant proposals and other fundraising communications, garnering awards from a wide range of public and private grant makers.
- Wrote, revised, and updated web content, e-newsletters, press releases, organizational history, and other promotional materials.

### **Alabama Heritage, University of Alabama Press, Tuscaloosa, AL | August 1999 – August 2002**

*Editor (January 2002 – August 2002)*

- Directed acquisition, production, and staff for quarterly popular history magazine.

*Associate Editor (June 2001 – January 2002)*

- Wrote and edited feature articles, sidebars, columns, and departments.

*Editorial Assistant (August 1999 – June 2001)*

- Researched and copy-edited feature articles, sidebars, columns, and departments.

**Black Warrior Review, University of Alabama Program in Creative Writing,  
Tuscaloosa, AL | February 1999 – May 2001**

*Editor-in-Chief*

- Directed acquisition, production, and staff for biannual literary magazine.

*Managing Editor*

- Managed marketing, distribution, and fundraising.

**University of Alabama English Department, Tuscaloosa, AL | Fall 1997 – Spring 2000**

*Graduate Instructor (Teacher of Record)*

- Taught undergraduate courses in Composition, World Literature, and Creative Writing.

**Virginia Tech English Department, Blacksburg, VA | Fall 1994 – Spring 1996**

*Graduate Instructor (Teacher of Record)*

- Taught undergraduate courses in Composition and tutored in the Writing Center.

**PROFESSIONAL LEADERSHIP & SERVICE**

President, Alabama Writers' Cooperative Board of Directors, 2019 – 2022

- Led strategic planning and re-branding process to expand access, inclusion, and organizational reach.
- Restructured state poet laureate selection process to increase rigor and transparency.

Vice President, Alabama Writers' Forum Board of Directors, 2020 – 2022

- Co-planned and coordinated the organization's 25<sup>th</sup> Anniversary Fundraising Event
- Serve on organization's Executive Committee to provide counsel to executive director and staff

**HONORS & AWARDS**

- Individual Artist Grant, Cultural Alliance of Greater Birmingham
- Fellowship in Literature, Alabama State Council on the Arts
- Teaching/Writing Fellow, Creative Writing Program, University of Alabama

**EDUCATION**

**University of Alabama | Tuscaloosa, AL (2001)**

*M.F.A. in Creative Writing | Concentration: Poetry*

**Virginia Tech | Blacksburg, VA (1996)**

*M.A. in English | Concentrations: American Literature and Film Studies*

**Virginia Tech | Blacksburg, VA (1993)**

*B.A. in English | Concentration: Creative Writing*